

## AGENDA - BOAT YARDS - Morning Day 1 – Thursday April 28, 2016

Boat Yard Discussion: This is a morning of open discussion on all subjects to do with Boat Yards. If you operate a yard in New Zealand or are planning a new yard this is the session for you and your staff. The session will allow you to discuss topics of importance to you and your operation and to share experiences and learn from others in your industry. The session will be moderated by NZMOA Chairman Darryl Smith.

- Session Starts: **9am**, Panuku Development Auckland, Sir Peter Blake Rooms A & B, Level 2, 11 Westhaven Drive, Auckland. Tea/Coffee from **8:30am**. Lunch (included in fee) from **1:00pm**
- Facilitated morning of discussion on topics impacting on your Boat Yard business including:
  - **H & S** – Operating under the new rules, what impacts will occur in your yard?
  - **Hauling Boats** - and how we get people on and off the vessel safely?
  - **Contractor's Access to the Boat Yard** – Two NZ alternatives to be discussed
  - **Biosecurity** – Catch up on what is happening and the Regional Councils positions around NZ.
  - **When to use double slings** - Industry best practice. Costs.
  - **Boat Hauler Tyres** – the alternatives?
  - **Travel-lift Maintenance**. Common problems? Share your interesting problems
  - **Cost reduction** - Ways of setting up yards to bring cost to conform down.
  - **Overseas vessels** - What facilities are available and how many?
  - **Additional Topics as requested on Booking Form.**
- Lunch and morning tea is included.
- Member Fees (per person including catering): \$65 for morning session (including lunch), \$95 for both morning and afternoon sessions, and \$170 both days (28<sup>th</sup> and 29<sup>th</sup> April).

Please note that NZMOA's MMS training session will run in the afternoon

## AGENDA - MMS SOFTWARE - Afternoon Day 1 – Thursday April 28, 2016

Pacsoft's Marina Management Software (MMS) is in use across New Zealand. This session will bring together staff and MMS users from across the country to share in experiences and to build on the MMS Users session at the 2015 Open Forum and the 2014 Annual General Meeting. The session will be moderated by NZMOA Secretary Phil Wardale and will be split between open discussion between Marina and Boat Yard users of the software and a presentation from Pacsoft staff on new features within the software. MMS users will be encouraged to share any experiences and unique uses for MMS, with feedback being provided to Pacsoft detailing any new features requested of the software.

- Starts: **1:30pm** – Panuku Development Auckland, Sir Peter Blake Rooms A & B, Level 2, 11 Westhaven Drive, Auckland. Lunch (included in fee) from **1:00pm**
- Facilitated afternoon of discussion on topics impacting your Marina business including:
  - **NG and Transition to NG** – learnings and lessons, timing required
  - **New MMS Features Requested** – what changes and new features are required?
  - **Boat Yard and Stacking modules** – use of the modules, benefits



- **Clever ways of doing different processes** – discussion over smarter ways of doing it
- Lunch and afternoon tea is included.
- Member Fees (per person including catering): \$65 for afternoon session (including lunch), \$95 for both morning and afternoon sessions, and \$170 both days (28<sup>th</sup> and 29<sup>th</sup> April).

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Open Forum Day 1 concludes by **5:30pm**, followed by drinks and dinner at **Swashbucklers**.

#### AGENDA – OPEN FORUM – DAY 2 – Friday April 29, 2016

- Forum Starts: 9:30am – **Royal New Zealand Yacht Squadron**, 101 Curran Street, Westhaven Northern Reclamation, Tea/Coffee from 9:00am.
- Facilitated day of discussion on topics impacting your business including:
  - **Boat Yard and MMS Update from Day 1**
    - **Contractor's Access to Marinas/Hardstands** – What are the options?
    - **Biosecurity** – Marina experiences and management practices.
    - **MMS Experiences** – Setting up a MMS users group and how to best share ideas
  - **Health and Safety** – Operating under the new rules, what changes have you made?
  - **Marina Piles** - use of different options when building or maintaining your marina
  - **Human Resources (HR)** – NZMOA's NEW generic Employment suit of Agreements
  - **Supply of Electricity** – Update and discussion on progress with the regulations
  - **Water Hoses** - are marina supplying hoses and the management of the hoses
  - **Life Saving features on the marina** – what are you providing, or planning to provide?
  - **Marina Fenders** – what are the options preferred by operators, who is using what?
  - **Security of the Marina/Boatyard** - hours and in house or outside security staff?
  - **Hours of Operation** – what hours are staff at the marina, office versus other staff?
  - **Car Parking Ratio** – how many car parks do you provide – what are actually used?
  - **Open Discussion with Additional Topics as requested on Booking Form.**
- Lunch, morning and afternoon tea are included.
- Fees (per person including catering): \$95 for Day two, or \$170 both days (28<sup>th</sup> and 29<sup>th</sup> April). Non Members \$150 per day.
- Forum Closes by 5:30pm. No dinner planned to allow participants to head home.

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**NOTE: Venue may change depending upon numbers across both days. A confirmation email will confirm if there is a location change.**



## BOOKING FORM NZMOA'S TWO DAY OPEN FORUM EVENT

**Day 1:** Boat Yard (Morning) – MMS Software (Afternoon)

**Day 2:** Open Forum (All Day)

Marine Industry House – 85 Westhaven Drive, Auckland

Thursday April 28<sup>th</sup> and Friday April 29<sup>th</sup> 2016

### BOOKING DETAILS

**Marina/Company Name:** \_\_\_\_\_

### STAFF ATTENDEES

Staff Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Staff Position: \_\_\_\_\_ Dinner Day 1: Yes/No (circle)

**Day 1:** Boat Yard (Morning):  (tick) MMS Software (afternoon):  (tick) **Day 2:** Open Forum:  (tick)

Staff Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Staff Position: \_\_\_\_\_ Dinner Day 1: Yes/No (circle)

**Day 1:** Boat Yard (Morning):  (tick) MMS Software (afternoon):  (tick) **Day 2:** Open Forum:  (tick)

Staff Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Staff Position: \_\_\_\_\_ Dinner Day 1: Yes/No (circle)

**Day 1:** Boat Yard (Morning):  (tick) MMS Software (afternoon):  (tick) **Day 2:** Open Forum:  (tick)

Staff Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Staff Position: \_\_\_\_\_ Dinner Day 1: Yes/No (circle)

**Day 1:** Boat Yard (Morning):  (tick) MMS Software (afternoon):  (tick) **Day 2:** Open Forum:  (tick)

Members Fees (per person incl. catering): \$65 for morning or afternoon session (including lunch), \$95 for both morning and afternoon sessions, \$95 for Day Two, or \$170 both days (28<sup>th</sup> and 29<sup>th</sup> April).

**Please detail any additional topic or subject you would like discussed over the two days**

RETURN FORM TO: [tania@nzmarinas.com](mailto:tania@nzmarinas.com) or Fax to (09) 379 4116